

Faculty Senate
Health Sciences Center (HSC) Council
Meeting Minutes
August 15, 2019
3:00 p.m. to 5:00 p.m.

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| Members Present: | Brandi Fink (Chair), Coffee Brown, Carla Wilhite, Jacob Ormsby, Jerome Yatskowitz, Paul Afek, Robert Valdez, Rebecca Blankley, Lee Brown, Ingrid Hendrix, Jan Martin, Matthew Elvin Borrego, V. Ann Waldorf, Mark Langsfeld, Stefan Posse, and Victoria Sanchez |
| Members Absent: | Stephen Hernandez, Alexander Rankin, Codruta Soneru, Duncan Meiklejohn, Kalyan Parashette, Pramod Panikkath, Robert A Orlando, Tara Brennan, Yiliang Zhu, Elizabeth Baker, Gregory Borah |
| Ex-Officio: | Amy Levi, Vice Chancellor for HSC |
| Ex-Officio Absent: | Finnie Coleman, Faculty Senate President, and James Holloway, Provost |
| At Large: | Jason McConville, Krista Dominguez-Salazar, and Stephen Van Roper |
| At Large Absent: | Sharon Ruyak |
| Staff Present: | Della Willis, UNM Health Science Center Academic Affairs, Administrative Officer |
| Guest Present: | |

- The meeting of the Faculty Senate (FS) HSC Council was called to order at 3:00PM by Past Chair Coffee Brown. Quorum was met.

1. **Approval of Agenda**

Approved

2. **Introductions**

3. **HSC Council Bylaws.** It was clarified that the main order of business for today will be to address and approve the updated version of the revised council bylaws. There still may be a need to revise further which will also be determined today. Historically, the bylaws need periodical review which has not happened in past years. There is also a need to bring the revisions forward to the FS Operations Committee for their review and approval. The Faculty Senate and FS Operations Committee is under new leadership. The current Faculty Senate President is Dr. Finnie Coleman. This document was amended roughly 18-months ago. Provided below are the proposed changes:

**BYLAWS OF THE UNIVERSITY OF NEW MEXICO FACULTY SENATE
HEALTH SCIENCES CENTER COUNCIL**

Approved 12/15/16, 2016 by the members of the HSC Council

Approved _____, 2016 by _____, President of the Faculty Senate

Article I. Name

The name of this organization is the University of New Mexico (UNM) Faculty Senate Health Sciences Center (HSC) Council. Throughout these bylaws, this name is abbreviated as HSC Council.

Article II. Purpose

Section 1. The purpose of the HSC Council is to enhance the role and visibility of the Health Sciences Center faculty in shared governance, **particularly as it relates to the HSC**, and to deliberate and act on behalf of the UNM Faculty Senate in all matters relating to faculty governance and shared governance of the HSC, consistent with the UNM Faculty Constitution, Faculty Handbook, Faculty Senate Bylaws, and with the policies of the Board of Regents and the University. In matters pertaining to faculty governance and shared governance of the university as a whole, the HSC Council shall represent the faculty of the UNM HSC to **the Faculty Senate, the HSC Chancellor and/or Leadership, and, upon request, the HSC Committee of the Board of Regents.**

Section 2. The HSC Council shall have the right and duty to consider and advise **the Faculty Senate, the HSC Chancellor and/or Leadership, and, upon request, the HSC Committee of the Board of Regents** on behalf of HSC faculty over

- a) Institutional aims and strategic plans of the HSC;
- b) Organizational structure and creation of new departments and divisions;
- c) Major curricular changes and other matters that, in the opinion of the Chancellor for Health Sciences or of the Faculty **or the HSC Faculty, via its Council members**, affect the HSC as a whole;
- d) Matters of general concern or welfare for HSC faculty.

Section 3. The foregoing purposes do not supplant the rights and responsibilities of faculty within their respective academic units. Rather, the HSC Council shall serve as a forum and voice for the HSC faculty as a whole in representing the interests of HSC Faculty to the ~~Board of Directors~~ **HSC Committee** of the Board of Regents and Office of the Chancellor for Health Sciences as well as to the UNM Faculty Senate.

Article III. Membership

Section 1. Voting members of the HSC Council shall be:

- a) All duly elected faculty senators representing the academic units of the HSC.
- b) Two at-large members elected by the faculty of each of the academic units of the HSC (School of Medicine, College of Nursing, College of Pharmacy, **College of Population Health**) who need not be members of the UNM Faculty Senate.

Section 2. Non-voting ex officio members of the HSC Council shall be:

- a) The Chancellor for ~~the~~ Health Sciences ~~Center~~
- b) The Vice-Chancellor for Academic Affairs
- c) The Provost or Associate Provost of UNM
- d) The President of the UNM Faculty Senate

Article IV. Officers

Section 1. Officers of the Council/Executive Committee

- a) The Chair-elect shall be elected by the HSC Council to a two-year term, to be followed by two years as Chair.

- b) The Executive Committee will include the immediate past Chair and current Chair of the HSC Council, whether or not they are members of the Senate, and the current elected Chair-elect who must have at least one year remaining on his/her Council term.

Section 2. Duties of Officers

- a) Chair
 - 1) Serve as chairperson of the HSC Council
 - 2) Establish priorities and set agenda for the HSC Council meetings
 - 3) Represent the **HSC Faculty** before the Regents, **Chancellor for Health Sciences**, Administration and other groups by attending requisite functions and committee meetings
 - 4) Report back to the HSC Council any relevant information gained from these meetings relating to or affecting HSC faculty
 - 5) Appoint Council members to ad hoc committees as necessary to conduct Council business.
 - 6) Serve as Chair of the Executive Committee
- b) Chair-elect
 - 1) Serve on the Executive Committee
 - 2) Perform the duties of the Chair in the absence of the Chair, and shall become Chair if the current Chair vacates the position.
 - 3) Assist the Chair in representing the faculty before the Administration, the Regents, and other groups as required
 - 4) Oversee HSC Council committee appointments

c) Immediate Past-Chair

- 1) Serve on the Executive Committee for two more years.

Section 3. Duties of the Executive Committee

- a) Call special meetings of the HSC Council as needed
- b) Meet with the Chancellor **for Health Sciences** when issues of urgency occur
- c) Assist the Chair in establishing priorities and in setting the agenda for meetings

Section 4. Election of Officers

- a) The election of the Chair-elect shall be conducted at the ~~June~~ **May** meeting of the HSC Council **in the second year of the current Chair's term**. At the discretion of the Executive Committee, the election may be conducted electronically. The Chair-Elect serves for two years, **prior to taking office as Chair on July 1st upon the conclusion of the current Chair's term**.

- b) The Chair shall serve as Immediate Past-Chair for two years after service as Chair. (From A61.23 of the Faculty Handbook)**

- c) The officers shall take office on ~~September 1~~ **July 1** of the year of the election.

- d) If the Chair-elect does not complete his or her term of office, the Executive Committee will arrange for the HSC Council to elect a replacement at the earliest opportunity.

Article V. Meetings

Section 1. The HSC Council shall be held monthly. The Executive Committee may call additional meetings as needed.

Section 2. A quorum shall consist of 25% of the voting membership.

Article VI. Committees

Section 1. HSC Council Committees will not replace any existing UNM Faculty Senate Committee per se.

Section 2. ~~Standing~~ **Ad Hoc** Committees of the HSC Council **shall be created as needed, e.g.:**

a) HSC Policy Committee

- 1) The charge of this committee is to review HSC policies and/or other policies that directly affect HSC faculty.

b) HSC Curriculum Committee

- 1) The charge of this committee is to review and recommend to the HSC Council on curricular requests prior to final approval by the UNM Faculty Senate.

c) Nominating Committee

Article VII. Parliamentary Authority

Section 1. The parliamentary authority of the HSC Council is the current edition of ~~Sturgis' Standard Code of Parliamentary Procedures~~. **Robert's Rules of Order**

Article VIII. Amendments to By-laws

Section 1. Changes to the by-laws require notice to the membership at the previous meeting.

Section 2. Amendments require **approval by** two thirds (2/3) ~~vote~~ of the **full voting membership of the Council**, which vote may be conducted electronically, **and approval by**

the Operations Committee of the Faculty Senate

~~Article IX. Implementation~~

~~These procedures will be deleted from the by laws after the first year.~~

~~1. In the first year after the approval of these by laws, a Chair of the HSC Council will be elected for a two year term.~~

~~2. In the first year after the approval of these by laws, the HSC academic units will elect two at-large members, one of whom will be elected for a one year term. Thereafter each unit will elect one new at large member annually.~~

After careful review the council finalized the revisions. FS HSC Council members determined two changes were necessary:

Article II section 2 c) – changed wording to be including HSC Faculty via its Council members.

Article VI section c). - deleted

Action- FS HSC Council and FS Operations Committee member, Dr. Rebecca Blankley will move this draft forward to FS Operations for review and approval.

- 4. Future goals.** Past Chair Coffee Brown provided a summary regarding the summit that was held for faculty governance. All governance bodies were included (Committee on Governance, Academic Freedom and Tenure Committee, and Faculty Senate) and the administration. Administration included: Regent Brown, President Stokes, Chancellor Roth, and Provost Holloway. Dr. Brown indicated that it was a great group with dynamic discussion. Priorities were discussed and a list was crafted to capture the top five. Diversity and equality were important topics of discussion. Other topics included: campus climate and environment (collegiality, increasing the sense of community, etc.), campus safety, image and public face of the university, compliance with university policy, morale, faculty well-being and communication strategy. Dr. Brown indicated that the charge for the council regarding this is to return to the next summit having ideas about how to achieve some of these goals and provide a timeline for completion.

One member explained that faculty compensation is an issue for HSC. The amount of turn-over is troubling. Another member pointed out that compensation is an important priority for Chancellor Roth and was expressed by him at the summit. The legislature needs further education on this issue. Policy inconsistencies are another large concern for HSC. Dr. Brown explained that the goal for this is to have reoccurring summits to determine a project list for that year. The important point to note is that equity and the public face priorities of the university established by faculty governance, especially in the first year cannot lose momentum.

5. **Chair report.** Relating to the Domenici Center, a priority from last year was to draft a memo/resolution with a recommendation to the administration about the structural design/ADA components and concerns. Chair Fink will revisit this topic and communicate with the respective individuals about the outcome of the council's recommendation(s).

6. **Adjourn**