

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C2819**

Fields marked with * are required

Name of Initiator: Ann Elizabeth Jarvis	Faculty Contact Jon Saatvedt	Department Business & Applied Technologies
Initiator's Title Chairperson: Gallup Branch	Administrative Contact Ann Jarvis	Branch Gallup
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Associated Forms exist? Yes

Proposed effective term

Semester Year

Course Information

Select Appropriate Program

Name of New or Existing Program

Select Category Degree Type

Select Action

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.
See current catalog for format within the respective college (upload a doc/pdf file)

Does this change affect other departmental program/branch campuses? If yes, indicate below.

Reason(s) for Request (enter text below or upload a doc/pdf file)

The UNM Gallup Campus has created a new certificate program of study - Processing Technology. This request is for a subject code - PTEC - to be created for this program. As of this writing, all required Forms B and C have been routed and approved within the workflow process.

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications. (upload a doc/pdf file)

Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)