

Faculty Senate Policy Committee

Meeting Notes

June 7, 2017

11:00 a.m. to 3:00 p.m.

Members Present: Martha Muller (Co-Chair), Kimberly Gauderman (Co-Chair), Melinda Tinkle, Leslie Oakes, Jamal Martin, Marsha Baum and Barbara Hannan

Ex-Officio: John Trotter, HSC Vice Chancellor Emeritus, Kimberly Bell, Deputy University Counsel, University Counsel Office, Kenedi Hubbard, University Secretary, Office of the Secretary, Leslie Morrison, HSC Vice Chancellor

Members Absent:

Ex-Officio Absent:

Staff Present: Candyce Torres, Office of the Secretary, Administrative Coordinator, Carol Stephens, Office of the Secretary, Professional Consultant

Guest Present: Elaine Clark, Associate Professor, Valencia County Branch

Meeting began at 11:00am

1. The long meeting of the Faculty Senate (FS) Policy Committee was called to order at 11:00AM on Wednesday, June 7, 2017 in Scholes Hall, Room 101 by Co-Chairs, Kimberly Gauderman and Martha Muller.
2. **Approval of Agenda.**
3. **Updates.** It was announced that Faculty Handbook policies **C09: Respectful Campus, E40: Research Misconduct and E90: Human Beings as Subjects in Research** were approved and passed by the Faculty Senate. Vice Chancellor Richard Larson needs to bring E40 and E90 to the Board of Regents once the Office of Research Integrity approves of the policy changes. Vice Chancellor Larson will need to request an update to regents' policies: 5.13 and 5.14 as they are overarching and out of compliance.

The D170: Student Attendance Task Force met in the Spring and began its work with the policy draft provided by Faculty Senate Policy Committee member Dr. Leslie Oakes. The task force will continue their work in fall 2017.

Committee membership. The Faculty Senate Policy Committee discussed the charge of the committee. It was recommended to change membership. Specifically allowing for having a branch campus and HSC representative.

One committee member moved to increase membership from 7 to 9 and to include 1 member from the branch and HSC campus. The motion was seconded and all members confirmed approval.

Election of Officers. A motion was made to elect Dr. Martha Muller and Kimberly Gauderman as Co-Chairs of the Faculty Senate Policy Committee. The motion was seconded and all members confirmed approval.

- 4. Branch Campus policies.** Valencia Branch campus representative Dr. Elaine Clark presented the proposed policy changes to the committee. Dr. Clark informed the committee that section F in the Faculty Handbook was outdated. The language has not served the branch campuses well. There were a lot of issues with promotion and tenure qualifications. She further explained that the purpose of Faculty Handbook policy F10: Role and Function of UNM Branch Colleges is a description of how the branch campuses are mandated by state statute. The Section F Task Force that was created to work on the revised policies within section F had both administrative and faculty representation. Regarding F90: Academic Freedom, Tenure, Appointment and Grievance Procedures is still being worked on by the Section F Task Force and the Academic Freedom and Tenure Committee. A recommendation was made to change policy rationale to reflect community colleges.

A motion was made to approve F10. All were in favor.

Regarding F70: Articulation: Degree Approval, Transfer of Course Credit, and Faculty Approval, a lot of language was struck because it was redundant and unnecessary. The Faculty Senate Policy Committee along with Dr. Clark determined F70 should be on hold until F90 can get sorted out. It will be postponed until it can be consistently addressed with F90. Page 4 of the policy document was discussed at great length as it was determined to leave alone.

It was recommended to modify F80 in the 1st paragraph by putting in community colleges. Dr. Clark explained that in revising section F the task force wants to make it clear they have their own faculty assemblies'. Carol Stephens will work on the language and send to Dr. Clark. Further discussion will be postponed until the fall.

Regarding F100: Teaching Load the Faculty Senate Policy Committee moved to approve deleting it and that branch campuses refer to C100: Academic Load.

D175 “Undergraduate Student Conduct and Grievance Policy. There are two ways to move forward with: 1.) look through all relevant material involving this policy; 2.) go with the assumption that it should stay within the Faculty Handbook. The two issues at large are mainly around: 1.) authority of the policy and 2.) appeals.

One member indicated that it should be expected that the Department of Justice will say in their review of the policy changes that there must be a level of review written into this policy. The proposed D175 policy draft will need to be sent out again for review and comment this fall 2017.

Motion to approve memo drafted in response to policy changes was unanimously approved.

Adjourn: 3:00pm