

Faculty Senate Policy Committee

Meeting Notes

March 6, 2019

3:30 p.m. to 5:00 p.m.

Members Present: Martha Muller (Co-Chair), Kimberly Gauderman (Co-Chair), Jamal Martin, Lee Brown and Leslie Oakes

Ex-Officio: Barbara Rodriguez, Senior Vice Provost, Provost Office, Amy Levi, HSC Vice Chancellor, Provost Office, John Trotter, HSC Vice Chancellor Emeritus, HSC, Katherine Miefert, Associate University Counsel, University Counsel Office, Kenedi Hubbard, University Secretary, Office of the Secretary

Members Absent: Lora Stone

Ex-Officio Absent:

Staff Present: Candyce Torres, Office of the Secretary, Administrative Coordinator, Carol Stephens, Office of the Secretary, Professional Consultant

Guest Present:

Meeting began at 3:30pm

1. The regular meeting of the Faculty Senate (FS) Policy Committee was called to order at 3:30PM on Wednesday, March 6, 2019 in Scholes Hall, Room 101 by Co-Chairs, Kimberly Gauderman and Martha Muller.
2. **Approval of Agenda.** Approved with one modification to add one discussion item regarding Faculty Handbook policy: C09: Respectful Campus and its relationship to OEO investigations. This is based on an inquiry submitted by University Counsel, Katherine Miefert.
3. **Approval of Meeting Notes.** Meeting notes postponed due to corrections. Meeting notes will be brought forward at next month's meeting.
4. **D175 and D176.** The Faculty Senate Operations Committee accepted all changes and approved these policies to be released to all faculty for campus comment.

5. **C290.** The Faculty Senate Operations Committee accepted all changes and approved this policy to be released to all faculty for campus comment.
6. **Committee membership and vacancies.** There are no further updates on this. The Faculty Senate President-Elect Finnie Coleman needs to address this. University Secretary, Kenedi Hubbard will follow-up with Dr. Coleman.
7. **C09: Respectful Campus and its relationship to OEO investigations.** It was discovered by University Counsel that when OEO does an investigation and determines that there is a violation of UAP 2740, that means there is a per se violation of C09. There is no investigation by the faculty or faculty senate or following the normal C09 process. Miefert wanted to raise this to ensure the committee is aware of how UAP2740 is written. C09 is obviously owned by the faculty with its own investigation process that is essentially circumvented by UAP2740. It is possible that UAP2740, section 13 paragraph 2 will need to modify language.

Action- Carol Stephens will draft a response memo to Interim Director, UNM Policy Office, Bonnie Leigh Reifsteck.

8. **D170 “Student Attendance,” review campus comments.** Numerous comments were received regarding the policy revisions. The committee discussed the various comments. Carol Stephens researched attendance policies at other institutions. There was not a single institution that allowed a student to drop their lowest test score. Other institutions had very adamant language that you must allow a student to make up a missed quiz, exam or assignment and there can be no detriment to the student in any way. There was some concern expressed over the hardship that instructors or the university might face by being forced to offer makeup work. Purdue University contained some useful language that this policy could consider.

Action- The last five sentences in red, page one, first paragraph of the policy statement will be struck. Some adjustments will need to be made to number five, “disabilities” paragraph under the Policy Statement, referencing UAP2310. UAP2310 will also be added to the related documents. This policy will be revised to include today’s discussion and recommended changes. It will be presented again to the Faculty Senate Operations Committee for approval of the release to the faculty for campus comment. A motion was made and was unanimously approved by the committee.

9. **Adjourn:** 5:00pm