

Faculty Senate Policy Committee  
Meeting Notes  
March 1, 2023  
3pm – 4:30pm  
Zoom Meeting

Members Present: Karen Armitage; Elizabeth Elia; Min Ro Lee; Karen Patterson

Ex-Officio Present: Finnie Coleman, Faculty Senate President; Nancy Middlebrook, University Secretary; Barbara Rodriguez, Senior Vice Provost for Academic Affairs; Akshay Sood, Interim HSC Vice President for Faculty Affairs

Guests Present: Heather Koopman, American Council on Education (ACE) Fellow

Staff Present: Carol Stephens, Professional Consultant, Office of the University Secretary; Vivian Valencia, University Secretary Emerita; Caitlin Wells, Operations Specialist, Office of the University Secretary

**The meeting was called to order by Karen Patterson at 3:04 p.m.**

## **1. Approvals**

Agenda was approved as written. Notes were approved as written.

## **2. Updates**

### *C70 “Confidentiality of Faculty Records”*

Faculty Senate President Finnie Coleman attended the first part of the meeting to give an update on C70. The policy had gone to the Regent Student Success, Teaching, and Research (SSTAR) Committee, and then was tabled and sent back to the Faculty Senate Operations Committee. He said that the main sticking point in the policy has been section 1.2 of the Policy Statement. Ops has revised the language that was causing concern, and Coleman will be meeting with Provost Holloway to review the policy. At that point, the policy will go back to the SSTAR committee and hopefully continue to move toward Regent approval.

### *F100 “Teaching Load”*

After the faculty vote on changes to F100 did not meet quorum, Coleman has been working on following up with campus constituents. One of the issues with F100 is ongoing negotiations at the branch community colleges over faculty workloads and pay. He noted that F100 applies to all faculty, and that while the UA-UNM collective bargaining agreement (CBA) takes precedence, it does not replace Faculty Handbook policy. Coleman said those negotiations need to play out, and then the Policy Committee can determine whether to address the policy again.

Karen Patterson had met with some Branch Community College Council (BCCC) representatives to discuss what they felt would be a good course of action going forward. UA-UNM President Ernesto Longa has once again asked FSPC to consider repealing F100, and instead referring all faculty to Policy C100. Patterson noted that having a separate policy for

branch faculty has resulted in some heavy-handed actions from branch administrators, so having all faculty adhere to one policy (C100) might not be a bad idea. She will meet again with the full BCCC to get more feedback.

Barbara Rodriguez noted that both CBAs (for Unit 1 and Unit 2) have articles that note that the Faculty Handbook shall remain in effect, that shared governance is important, and that decisions made by the Faculty Senate are not subject to bargaining.

Coleman said that there is a division between shared governance and faculty governance. He sees a strong role for UA-UNM in shared governance, but that faculty governance is the purview of the Faculty Senate and FSPC needs to be an independent body to consider faculty policy. Vivian Valencia noted that there are faculty members who are not represented by a union and are reliant on the Faculty Handbook.

Coleman had to leave the meeting, and the Committee moved on to other policies.

*Political Activities Policies: C150 “Political Activity” and C240 “Leave of Absence Incident to Political Activity”*

Committee on Governance chair Matias Fontenla sent the two political activities policies to the Regents SSTAR committee, and those policies are supposed to be on the agenda for the next meeting. There were a few minor changes suggested by the Office of University Counsel that were incorporated into the policy, mostly additions from other parts of the Handbook to provide more context.

*C200 “Sabbatical Policy”*

This policy is out for campus comment from February 14 through March 20, 2023, to accommodate Spring Break. Once the comment period is over, responses will be passed on to the Academic Freedom and Tenure Committee to review. If there are any significant changes, the policy may be sent out for another comment period.

### **3. Discussion/Action Items**

*A60 “Faculty Senate Bylaws”*

The Committee voted to approve changing Faculty Senate meetings from the “fourth Tuesday of the month” to the “last Tuesday of the month.” The changes were suggested to ensure that there would not be a Faculty Senate meeting during the week of Thanksgiving most years. The policy will now go to the Faculty Senate Operations Committee for approval.

*E30 “Research Data Management Policy” and Standard E30#1 “Research Data Management”*

Carol Stephens had gone through E30 to make a few changes after the last meeting.

- Policy Statement
  - Section 1: clarified responsibilities of researcher
  - Section 2: Karen Patterson had a question about misconduct. Stephens said that the Committee had decided that research misconduct would be the only reason for researchers not to receive their data when they separate with UNM.
  - Section 3: added references to UAP 2580 “Data Governance” and notes that Standard E30#1 is being developed

- Section 3.1: replaces “external constituent” with “collaborator” and removed reference to licenses
- Throughout: clarifies that data owners/stewards/etc. are “research data” owners/stewards/etc.
- Section 3.3: deleted reference to students, added changes requested by Brandon Toensing
- Section 3.4: Patterson suggested specifying where research data custodians could find resources (central campus: OVPR; HSC: HSOVPR, Clinical Translational Sciences Center). Added “secured at rest and in transit.”
- Who should read this policy: removed “constituents”

The policy was passed unanimously by the Committee and will now go to the Operations Committee to be approved to be sent out for campus comment.

Stephens needs to do some more work updating the Standard 30#1 to ensure that changes made to E30 are reflected. She will bring it back to the Committee once those changes are made.

#### **4. Future Business**

##### *Faculty Senate Committee Charges*

The Operations Committee is asking committees to look at their charges and those will come to Policy Committee if there are any changes. Research Policy Committee may be sending some revised Section E policies to FSPC to review. The Operations Committee is still working on the Curricula Committee charge. Patterson said that anyone with suggestions for changes to the FSPC charge should let her, Nancy Middlebrook, or Caitlin Wells know and the Committee will discuss them at the next meeting. Stephens noted that there are several committee charges that were not revised during the last major revision and need to be updated to reflect current practice.

##### *Work Status Table*

The Committee reviewed the Work Status Table to determine what policies to address next.

- C100 “Faculty Workload” and C110 “Teaching Assignments”: These policies seem to be related and might merit some work. This could be related to F100 and potential revisions.
- A53.1 “Policies Applicable to Faculty”: List of policies that are not in the FHB but are addressed by either the Regents Policy Manual (RPM) or the University Administrative Policies and Procedures Manual (UAP). This needs to be revised to include new or updated policies. Caitlin Wells will work on this with Stephens.
- C160 “Copyright for Instructional Materials”: The Committee has discussed this at length and it has been on hold. Stephens has put together a packet of related information and there was some discussion last year about putting together a task force to develop this policy.
- C205 “Annual Leave”: At the moment, not actually a policy and currently just says that it’s under construction and refers readers to the HSC policy.
- Consensual Relationships: UAP policy has been approved. There has been some discussion about whether there needs to be a FHB policy about this topic, or if the UAP policy can serve for faculty. Patterson said that the task force that worked on this policy

tried to address it from all angles, including faculty. It's possible the UAP policy could serve for now and the FSPC could address it later.

- C130 "Outside Employment and Conflicts of Commitment" and C140 "Extra Compensation Paid by the University": Revise this to include temporary faculty in these policies. These policies were previously approved by the Board of Regents and there are also policies in the RPM that are not entirely aligned. The Regents' Committee on Governance will address this, but they haven't met yet. FSPC can work in tandem to get these policies updated and then they can go to the Regents soon.

## **5. Adjournment**

The meeting adjourned at 4:13 p.m.