

Faculty Senate Policy Committee  
Meeting Notes  
October 4, 2023  
9:45 am- 11:15am  
Zoom Meeting

Members Present: Elizabeth Elia, Meggan Gould, Subramanian Iyer, Karen Patterson, Peninah Wolpo

Members Absent: Eve Espey, Michele Head, Jacob Ormsby

Ex-Officio Present: Barbara Rodriguez, Senior Vice President for Academic Affairs; Akshay Sood, Interim HSC Vice President for Faculty Affairs; Brandon Toensing, Office of University Counsel

Ex-Officio Absent: Nancy Middlebrook, University Secretary

Staff Present: Candace Lounsbury, Operations Specialist, Office of University Secretary; Carol Stephens, Professional Consultant, Office of University Secretary

**Quorum met at 9:48 am and meeting called to order at 9:48 am by Karen Patterson**

**1. Approvals**

Agenda was approved as written. September meeting notes were approved as written.

**2. Updates**

*C200 "Sabbatical Leave"*

Carol Stephens gave an update on Policy C200, which came back from the second comment period and will now go out for faculty vote through the Committee on Governance. If the Policy is approved, it will be placed on the SSTAR committee's agenda and before going to the Regents for approval.

*Policy E30 "Research Data Management"*

Policy E30 was previously approved by the Policy Committee to move forward to the Operations Committee. As the policy is new and lengthy, the Operations Committee wanted more time to look at the policy and will place it on the October agenda.

**3. Action/Discussion Items**

*C80 "Faculty Assigned Duties, Commitments, Availability to Students Policy"*

Policy C80 has come back from the Operations Committee with comments that needed further consideration, mainly regarding section 2 of the policy. Carol Stephens commented that the suggested changes may be significant enough to send the policy out for another period of campus comment.

There was some confusion about the proposed language from the Operations Committee. Policy Committee members had questions on whether faculty could choose the modality (online or in-person), the number of hours available to students, or both. Carol Stephens adjusted the wording to clarify that faculty can choose the modality. Departmental procedures will set the

number of hours required for availability to students outside instruction. A motion was made to approve this version and was seconded with no objections. With the changes coming from the Operations Committee, Carol Stephens would check if the revised policy could go out for comment or if it needed to be approved by the Operations Committee prior to going out.

#### *C215 "Paid Parental Leave"*

The proposed changes to this policy included expanding parental leave benefits to post doctorates, as well as updating the policy to the new format. HSC is supportive of this policy but highlighted differences between central campus and HSC, including that HSC uses a 120-day system for counting eligibility instead of using the term "semester". There were also questions on the type of compensation available during the leave taken. The committee agreed to seek additional input before continuing work. Carol Stephens thinks that this policy may be ready for campus comment in early 2024. Barbara Rodriguez said that she will keep the Office of Postdoctoral Affairs updated on the committee's progress.

#### *A53.1 "Policies Applicable to Faculty"*

The committee looked at the A53.1 memorandum regarding updates and changes needed for the A53.1 table in the Faculty Handbook. The table has not been reviewed since 2021 and needs to be updated to reflect new policies that have been implemented and changes made to existing policies. A motion was made to approve the memorandum, was seconded, and approved. A53.1 will move on to the Operations Committee for approval before being published in the Faculty Handbook.

#### *Work Status Table*

The committee reviewed the work status table of policies that the Policy Committee will be working on. Carol Stephens explained that the table is a reference guide and is updated after progress is made on policies, but the committee's priority list may need to be reviewed at some point. She also pointed out that some policies are not on the table, including the C130/C140 policies as the committee is awaiting updates from the Board of Regents.

**Meeting adjourned at 11:22 am**