

Faculty Senate Policy Committee
Meeting Notes
November 1, 2023
9:45am – 11:15am
Zoom Meeting

Members Present: Elizabeth Elia, Eve Espey, Subramanian Iyer, Jacob Ormsby, Karen Patterson, Peninah Wolpo

Ex-Officio Present: Nancy Middlebrook, University Secretary; Akshay Sood, Interim HSC Vice President for Faculty Affairs; Brandon Toensing, Office of University Counsel

Guests Present: Tabia Allred, Strategic Planner, Institutional Support Services; Linda Mayo, Executive Director, Office of Research, Integrity and Compliance; Jessica Ramos, Director, Capital & Space Strategies; Bill Slauson, Senior Planner, Planning Design and Construction

Members Absent: Meggan Gould; Michele Head

Ex-Officio Absent: Barbara Rodriguez, Senior Vice President for Academic Affairs

Staff Present: Candace Lounsbury, Operations Specialist, Office of University Secretary; Carol Stephens, Professional Consultant, Office of University Secretary; Vivian Valencia, University Secretary Emerita; Office of University Secretary

Meeting called to order at 9:47 am by Karen Patterson. Quorum met at 10:00 am.

1. Agenda

Agenda was approved as written. October meeting notes were approved as written.

2. Updates

C200 "Sabbatical Leave"

Nancy Middlebrook gave a quick update that C200 is out for a faculty vote. If approved, the next step will be sending it to the Regents. Voting for the policy closes on November 2 at 11pm.

E30 "Research Data Management"

This policy was approved by the Faculty Senate and was the final step before publication. The Office of the University Secretary will be responsible for uploading the policy on the Faculty Handbook website.

A53.1 "Policy Applicable to Faculty"

The Operations Committee approved the changes to the table and will also be updated in the Faculty Handbook by the Office of the University Secretary.

3. Discussion/Action Items

UAP 5200 "Allocation and Assignment of Space"

The committee had guest speakers Bill Slauson, Tabia Allred, and Jessica Ramos in to discuss the revisions to UAP 5200 and the impact that policy may have on Faculty Handbook Policy A89.

Several years ago, the Planning, Design and Construction department began an asset management program that took a look at space allocation, policy, process and procedures that related to space management. Much of Policy 5200 was reworked and condensed.

The programs' biggest concern is how this policy interacts with current Faculty Handbook Policy A89. Once UAP 5200 is near completion, Carol Stephens would like to look at A89 to see if it also needs revision. Stephen's concern with UAP 5200 is the approval process and how faculty are allowed to contribute to space allocation decisions. She proposes looking at A89 as a companion policy. UAP 5200 will define the rights of the college for space allocation, A89 will define the rights of the faculty within the college regarding decisions being made about space.

Karen Patterson requested a clean version of UAP 5200 once it is complete and the Policy Committee can begin looking at the changes needed to Faculty Handbook policy A89.

E40 "Research Misconduct"

Linda Mayo from the Office of Research, Integrity and Compliance requested an emergency review of this policy as it is out of compliance. The U.S Department of Health and Human Services, Office of Research (ORI) wanted notice by mid-December of status changes that the policy had been updated to be more consistent with federal regulations. Mayo had worked with Stephens to make the changes to the policy, which were minor, below the line and had been sent to HSC for approval. A motion was made to approve the changes and was seconded. The approval of the policy is contingent on approval from the Research Policy Committee, otherwise it will come back to this committee for another review.

C215 "Paid Parental Leave Policy"

Stephens walked through the changes that were suggested based on the committee's concerns from the last meeting. The changes are all in line with the Collective Bargaining Agreement, including clarifying the term "regular contract faculty" to those on the professorial and lecturer track, as well as postdoctoral fellows. Sood advised clarifying that funding is not expected to come from department budgets, but from the overhead rate UNM negotiates as funding has been used as a reason to deny paid parental leave in the past. Stephens said that she would reach out to Human Resources, or possibly the Finance and Administration office for clarification.

The next change was for the term "usual" pay and was changed to "base" pay, but the committee had questions regarding the definitions of base pay, contract pay, supplemental and incentive pay and how each fits into compensation. The committee wanted to talk to Human Resources to clarify terms on base, supplemental and incentive pay before voting on the correct definition to use. Stephens said that she would update the wording after seeking guidance and get back to the committee at the next meeting.

C130 "Outside Employment and Conflicts of Commitment"

This agenda item was deferred to a future meeting.

C80 "Faculty Assigned Duties, Commitments, Availability to Students Policy"

Stephens highlighted the changes that were made to this policy after the last meeting. The committee felt the changes were in line with what had previously been discussed, but quorum had been lost. Patterson agreed to send the policy out for an electronic vote to be able to get it to the Operations Committee later in November.

Work Status Table

This agenda item was deferred to a future meeting.

Meeting adjourned at 11:18 am.