



Research Policy Committee

Final

Meeting Minutes

Wednesday, April 20, 2022

10:30 – 11:30 AM

Via Zoom Video Conference

Voting Members Present: Karl Benedict, Fabiano Amorim, Brandon Schmandt, Catherine Roster, Marek Osinski, Tito Busani, James Blankenship, Terefe Habteyes, Tito Busani, Andrea Polli, Janie Chermak,

Voting Members Absent: Laura Banks, Lorenda Belone

Ex-officio, Guests and Minutes: Mary Jo Daniel; Associate VP Research & Econ Development and Elizabeth (Lisa) Kuuttila; President & CEO: STC. UNM and Gena Garcia (OUS)

Called to order at 10:33 am

Quorum was met.

1. Review and approve agenda

The committee approved the April 20, 2022, agenda.

2. Review and approval of minutes

Motion to approve minutes, approved unanimously.

3. Updates:

a. Membership:

i. Committee members with ending terms

1. Janie Chermak-unknown
2. Lorenda Belone-unknown
3. Fabiano Amorim-agreed on nomination—he will let the committee know for certain at May meeting.
4. Laura Banks-not continuing
5. Catherine Roster-not continuing Catherine will be stepping away from RPC as she plans to retire with the next year.

Karl asked for self-nominations or nominations for Vice Chair. This person will act as Chair for 6 months until Karl resumes in January 2023. No responses.

b. Subcommittees



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- i. All – Identify subcommittee chairs effective July 1.
Award Policy sub-committee co-chair to be revisited at the May meeting.
Center Review: Fabiano & Terefe willing to co-chair

Andrea- is willing to co-chair. Andrea sent an email later in the day that stated she would not be able to co-chair again.

Brandon-co-chair award subcommittee
- ii. Awards (Andrea/Laura)
 1. ARL announcement/promotion –
 - At this point the preliminary announcement has gone out to PI listserv. Karl and Laura are talking about finding other promotion venues.
 - Mary Jo suggested send to AllFac.
 - Ask the Provost or President to place in their regular communication.
 - Dean’s council can get the information directly to the chairs.
 - UCAM
 - Social media accounts
 - Karl suggested now before this semester ends as well as mid-summer. MaryJo will use all the mechanisms talked about today.
 - Mary Jo encouraged emphasizing the improvements you’ve made to the process.
- iii. Policy
 - Catherine did not have more to add to the policy document other than what Melissa had commented. Catherine uploaded to the Policy Review folder for all to review at our next May meeting.
 - Karl will get a copy of the Word version of the policy so the committee can use track changes to review as the draft for ratification by the committee.

 - E10 Classified Research Policy. The latest revisions were sent to Catherine and she put into April folder “post review”
 - We had a suggestion to add DHS. The comment back was their office had never seen a contract with DHS, so adding DHS in not necessary.
 - Marek saw a line break that needs to be corrected.
 - Karl made that correction and sent to Deborah Kuidis



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- Motion from Catherine to approve the E10 draft. Brandon seconded, the motion was approved.
- Export Control draft update; clarify processes highlighted in yellow.
- Mary Jo suggested not naming a system like Cayuse, but a trigger will prompt a report. Not naming Cayuse since it is going away.
- Marek suggested a more generic statement, indicating that SPO has a system in place disclosing Export Control.
- Karl has added comments for revisions and we will discuss at next meeting.
- Catherine will send back with our comments-there are prompts in place to trigger export controls.

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iv. Center Reviews

- Fabiano stated Melissa sent a new version of A91 #1. Fabiano asked for comments, a committee member asked for the original so they could see differences. He has received that original and will place in shared folder. Melissa said the category 1 & 2 would be on the A91 #1, then another would be more specific to category 3. Melissa said she would get with OVPR on the process we can approve. He will share the annotated form in Teams and hope to get more feedback and discuss at next meeting.
A committee members stated that unification of Main and HSC would be a desirable outcome for the A91 #1. policy and standards.
Karl stated that we need to engage with stakeholders of HSC and collaborate for inclusive language in our policy.

4. New Business

- ACTION - Nomination and election of RPC Vice Chair FY22-23
Marek nominated Tito. Tito accepts on the provision his Research app is finished by Summer. He will let us know at the May meeting
- Mary Jo wanted to remind all about the CERL next Friday, April 29th @ 5pm. Centennial Engineering Bldg.

5. Adjourn

11:43 am

Next meeting



Research Policy Committee

Wednesday, May 18, 2022
Via Zoom Video Conference