

Faculty Senate Meeting Agenda

February 24, 2009

3:00 P.M.

Lobo Room (3037), Student Union Building

The University of New Mexico

AGENDA TOPICS

- | | | |
|------|--|--------------------------------------|
| 3:00 | 1. Approval of Agenda | Action |
| | 2. Acceptance of the January 27, 2009 Summarized Minutes | Action |
| 3:05 | 3. Honorary Degree Candidates Consideration | Action
Roli Varma |
| 3:15 | 4. Faculty Senate President's Report | Information
Howard Snell |
| 3:25 | 5. Provost's Report | Information
Suzanne Ortega |

CONSENT AGENDA TOPICS

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|------|---|-------------------------------|
| 3:45 | 6. Forms C from the Curricula Committee | Action
Howard Snell |
|------|---|-------------------------------|

[New Major in Chemistry, College of Arts and Sciences](#)
[New Minor in International Management, Anderson School of Management](#)
[New Degree, MS in Speech-Language Pathology, College of Arts and Sciences](#)
[Revision of Concentration in BA Linguistics Signed Language Studies, College of Arts and Sciences](#)
[Revision of AA in Pre-Business Administration, UNM Los Alamos](#)
[Revision of AA in Pre-Professional Elementary Education, UNM Los Alamos](#)
[Revision of AA in Southwest Studies, UNM Taos](#)
[Revision of BA in Design for Performance, College of Fine Arts](#)
[Revision of BSN Basic Entry and Second Degree Option, College of Nursing](#)
[Revision of Certificate in Pre-Professional Elementary Education, UNM Los Alamos](#)
[Revision of BBA Marketing Management Concentration, Anderson School of Management](#)
[Revision of MPA-Human Resources Management, School of Public Administration](#)
[Revision of MA Comparative Literatures and Cultural Studies, College of Arts and Sciences](#)
[Revision of Major in of BA Chemistry Pre-Graduate School Concentration, College of Arts and Sciences](#)
[Revision of Major in BA of Languages, College of Arts and Sciences](#)
[Revision of Major in BS of Chemistry, College of Arts and Sciences](#)
[Revision of Major in BS Civil Engineering, School of Engineering](#)
[Revision of Major in BS CONstruction Management, School of Engineering](#)
[Revision of Major in BS of Nutrition and Dietetics, College of Education](#)
[Revision of Major in BS of Construction Engineering, School of Engineering](#)
[Revision of Masters OLIT, College of Education](#)
[Revision of Minor in Astrophysics, College of Arts and Sciences](#)
[Revision of MA in German Studies, College of Arts and Sciences](#)
[Revision of Minor in Construction Management, School of Engineering](#)

[Revision of Archeology Concentration in MA/MS Anthropology, College of Arts and Sciences](#)
[Revision of MA Comparative Literatures and Cultural Studies Concentration, College of Arts and Sciences](#)
[New Concentration in MA of Comparative Literatures & Cultural Studies, College of Arts and Sciences](#)
[New Concentration in BA/BS Anthropology, College of Arts and Sciences](#)
[New Subject Code Associate of Science in Nursing, UNM Taos](#)
[New Subject Code in Arabic, College of Arts and Sciences](#)
[Name Change of Concentration in PhD of Pharmaceutical Sciences, Pharm Econ and Policy Outcomes, College of Pharmacy](#)
[Name Change of Emphasis on MS of Pharmaceutical Sciences, Pharm Econ and Policy Outcomes, College of Pharmacy](#)
[Name Change of Concentration in MS of Pharmaceutical Sciences Toxicology, College of Pharmacy](#)
[Deletion of Concentration in BA/BS Anthropology, College of Arts and Sciences](#)
[Deletion of Concentration in BA/BS Anthropology, College of Arts and Sciences](#)
[Deletion of Concentration in PhD/MA/MS Anthropology, College of Arts and Sciences](#)
[Deletion of Concentration in PhD/MA/MS Anthropology, College of Arts and Sciences](#)
[Deletion of Concentration in BS of Mathematics, College of Arts and Sciences](#)

AGENDA TOPICS

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|------|--|---|
| 3:50 | 7. Form C from the Curricula Committee | Action
Kathy Falkenhagen |
| | New Associate of Science in Nursing, UNM Taos | |
| 3:55 | 8. Campus Development Advisory Council Charge Revision | Action
Mary Lipscomb and
Alf Simon |
| | 9. Committee Report from the Campus Development Advisory Council | Information
Alf Simon |
| 4:10 | 10. Proposed Student Absence Policy Revision | Action
Nikki Katalanos |
| 4:25 | 11. New Business and Open Discussion | |
| 5:00 | 12. Adjournment | |

NOTES:

1. All faculty are invited to attend Faculty Senate meetings.
2. Full agenda packets are available at <http://facgov.unm.edu/>
3. All information pertaining to the Faculty Senate can be found at <http://facgov.unm.edu/>
4. Questions should be directed to the Office of the Secretary, Scholes 103, 277-4664
5. Information found in agenda packets is in draft form only and may not be used for quotes or dissemination of information until approved by the Faculty Senate.

**DEGREE/PROGRAM CHANGE
FORM C**

Fields marked with * are required

Name of Initiator: Kathy Jean Falkenhagen **Email:** *kfalkenh@unm.edu **Date:** * 12-08-08

Phone Number: * 505 741-1367

Initiator's Rank / Title* Visiting Lecturer I: College of Nursing

Faculty Contact* Kathy Falkenhagen

Administrative Contact* Jim Gilroy

Department* Nursing

Division Nursing

Program Nursing

Branch Nursing

Proposed effective term:

Semester Fall ▼ Year 2009 ▼

Course Information

Select Appropriate Program Undergraduate Degree Program ▼ CIP Code

Name of New or Existing Program * Associate of Science in Nursing

Catalog Page Number Select Category Degree ▼ Degree Type Associate

Select Action New ▼

Exact Title and Requirements as they should appear in the catalog.

See current catalog for format within the respective college (enter text below or upload a doc/pdf file)

Associate of Science in Nursing degree requested at UNM-Taos. 41 pre-requisite and 52 curriculum hours for a total of 93 hours. The UNM-Gallup Associate of Science in Nursing program will be used as a model. The attachment outlines the above information.

[AS Nursing Taos.doc](#)

This Change affects other departmental program/branch campuses

Reason(s) for Request * (enter text below or upload a doc/pdf file)

UNM-BSN-Taos nuring program will end 8/09. Due to the severe nursing shortage in Northern New Mexico, the continuation of a nursing program in the area is essential. See attached document for further justification.

[Reason for Request of the Associate of Science in Nursing Program at UNM.doc](#)

[AS Nursing Taos.doc](#)

Statements to address budgetary and Faculty Load Implications and Long-range planning

* (enter text below or upload a doc/pdf file)

Budget, faculty load implications and long range planning outlined as attached.

[Budget.doc](#)

UNM-Taos Associate of Science in Nursing Pre-requisites and Curriculum

<u>Pre-requisites</u>	<u>Credits</u>
ENGL 101 Composition 1: Exposition	3
ENGL 102 Composition 11: Analysis and Argument	3
MATH 120 (Intermediate Algebra) or MATH 121 (College Algebra)	3
PSY 105 General Psychology	3
PSY 220 Developmental Psychology	3
BIOL 123 Bio for Health Related Sciences	3
BIO 124L Bio-Health Sci Lab	1
CHEM 111 Elements of Gen Chemistry with Lab	4
HCHS 111 Medical Terminology	3
BIOL 239L Micro Hlth Sci and Non-Majors	4
BIOL 237 Hum Anat & Physio I Hlth Sci	3
BIOL 247L Hum Anat & Physio I Hlth Sci	1
BIOL 238 Hum Anat & Physio II Hlth Sci	3
BIOL 248L Hum Anat & Physio II Hlth Sci	1
NUTR 244 Human Nutrition	3
Total Credits	<u>41 Credits</u>

Associate of Science in Nursing Curriculum

<u>First Semester</u>	<u>Credits</u>
NURS 115 Nursing Fundamentals	8
HCHS 125 Intro to Pharmacology (already offered at UNM-Taos)	3
NURS 110 Professional Development	1
NURS 239 Pathophysiology I (already offered at UNM-Taos)	3
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Second Semester

NURS 130 Med Surg I	5
NURS 131 Mental Health Nursing	4
NURS 240 Pathophysiology II (already offered at UNM-Taos)	3
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Third Semester

NURS 230 Women's Health Nursing	4
NURS 232 Pediatric Nursing	4
NURS 234 Medical Surgical Nursing II	5
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Fourth Semester

NURS 243 Medical Surgical Nursing III	9
NURS 242L Nursing Practicum	2
NURS 245 Professional Seminar	1
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Total Credits **52**

Credits

Reason for Request of the Associate of Science in Nursing Program at UNM-Taos

The UNM-BSN-Taos program will end in 8/09. The Intent of the proposed Associate of Science in Nursing program in Taos is to prepare, educate and support successful nursing professionals in a multicultural rural setting in Northern New Mexico.

It is widely documented that there is a critical shortage of Registered Nurses throughout the state of New Mexico. Due to our aging seniors, rural demographics and increasing population trends for the Northern New Mexico area, it is very important that the state have an increasing number of Professional Registered Nurses providing care in the immediate and forecasted future. This goal can only start to be accomplished with the implementation of the Associate of Science Nursing program at UNM-Taos in the fall of 2009. These students will be trained in a state of the art acute care facility at Holy Cross Hospital (HCH) as well as the rural clinics and additional health care facilities throughout the community. These rural communities are predominately Hispanic with Anglo and Native Americans and will be served by the cohort of nursing students which share this heritage. Cultural awareness will be developed as well as competent health care practices. One of the most effective ways to address the shortage of qualified nurses in rural communities is to train them in their own communities.

Taos County and the surrounding region (Tres Piedras to Cimarron) have a growing and aging population. The total combined population in the Geographic Area is approximately 47,000 people. The population is currently 50% Hispanic, 43% Anglo, and 7% Native American. Due to the aging population and the distances (Taos County alone is twice the size of Rhode Island) there is great difficulty in retaining nurses. The average age of nurses is 54.

In the Taos area, HCH, the Taos Living Center, Indian Health Care Clinics, Questa and Penasco Rural Health Clinics, Mountain Home Health Care Agency and Plaza del Retiro have all been affected by the nursing shortage. According to Anna Abeyta, Chief Clinical Nursing Officer at HCH, the vacancy rate for RN's is 13.2 percent with "Traveling Nurses" becoming a common phenomenon in the hospital setting. HCH currently employs 12 Travelers, which breaks down to more than 1/5 of their Registered Nurse staff.

Perli Cunanan of Con Alma Foundation states that “New Mexico has the most significant shortage of health professionals in the nation”, with an estimated deficiency of 4,520 Registered Nurses just five years from now. Everyone is affected personally by a lack of nurses and patients suffer the most.

As stated in the New Mexico NS4 Study (December 2004), “During the past years, nursing shortages at New Mexico hospitals forced three quarters of facilities to curtail services (close beds, divert emergency patients, reduce services, shorten hours or close Intensive Care Unit beds). Over half of the facilities had turn to high cost travelers for staff, an action which has clear implications for the quality of care and economic future of the state. The Nursing shortage in New Mexico is expected to triple by 2010.

The Department of Labor has projected that the healthcare industry will grow by 30% through 2112 and opportunities in nursing are expected to grow by 35%. In the October 2005 report of the American Association of State Colleges and University’s regarding the nursing shortage, it states “higher education must be prepared to take action.”

The nursing shortage is not new news. The profession of nursing is in demand as one of the highest growth tracks in the industry. Everyone is affected by the lack of nurses and patients suffer the most.

Since the BSN program started, UNM-Taos has worked to develop the capacity and the pipeline to support a program of nursing through science and health related prerequisites. Now, UNM-Taos and (HCH) are prepared and can provide an innovative, sustainable, high quality Associate of Science in Nursing program which will serve the needs of the community.

The requested Associate of Science in Nursing program would utilize the existing faculty, classroom and office space, as well as the clinical sites, supplies, equipment and ancillary support from the UNM-BSN program. The transition would be seamless from the UNM-BSN to the Associate of Science in Nursing program with a start date in the fall 2009.

The UNM-Gallup ADN-RN program will be used as a model. The curriculum and coursework are already in the UNM system and will be reviewed, adapted and streamlined to educate Associate of Science in Nursing students in Taos.

The formation of the Associate of Science program at UNM-Taos in collaboration with Holy Cross Hospital is a vital endeavor with strong community support. This could be one of the most important programs offered in Northern New Mexico.

UNM-Taos Associate of Science in Nursing Pre-requisites and Curriculum

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Fourth Semester

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NURS 242L Nursing Practicum	2	
NURS 245 Professional Seminar		1
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	12	

Total Credits

52

Credits

**Budget, faculty load implications and long-range planning for the
Associate of Science in Nursing Degree at UNM-Taos**

- \$337,000 grant from NM HED for program start up has been awarded for faculty salaries and equipment.
- \$15,000 Perkins grant awarded for equipment.
- Title V monies available for Educational Infrastructure funding.
- Additional grants applied for to provide Simulation training for student use and teaching.
- Existing UNM-BSN faculty members will remain in Taos to teach in the Associate of Science in Nursing program and transition as Director of Nursing and additional full time FTE associate.
- Adjunct UNM-Taos faculty will continue to teach pre-requisites and actual nursing courses in the proposed curriculum.
- One FTE from Holy Cross Hospital committed to provide clinical coordination and available when the program starts.
- 0.75 FTE Administrative Assistant funded.
- Each year Holy Cross Hospital provides \$200,000 in scholarships for high school students entering the nursing profession as a career.
- Mountain Home Health Care and Hospice provides \$5,000 per year for any student interested in working at Mountain Home Health care upon graduation.
- By 7/2011, the entire UNM-Taos Associate of Science in Nursing program will be sustained through formula funding, tuition, Holy Cross Hospital assisting in partnership with scholarships, salaries and clinical sites for the students.
- The evaluation team will meet quarterly to review the implementation of the program and evaluate how it might serve more students. Members include:
 - Kean Spellman, CEO of HCH
 - Ana Abeyta, Chief Clinical Nursing Officer, HCH
 - Dr. Martinez Hewlett, Microbiologist and Professor Emeritus, UNM-Taos
 - Jim Gilroy, Dean of Instruction, UNM-Taos
 - Kathy Falkenhagen, MSN RN, UNM-Taos ADN-RN Director of Nursing
 - Dr. Valerie Romero-Legget, VP for Diversity, UNMHSC
 - Dr. Alfredo Vigil, Secretary of Health, New Mexico
 - Shannon Lujan, RN, Taos Pueblo
 - Steve Fulhlendorf, Executive Director, Taos Chamber of Commerce
- To measure the outcomes of the goals, UNM-Taos will track:
 - The number of applicants for the fall 2009 class.
 - The retention of the numbers of cohort into the subsequent semesters and ultimately, the number that successfully obtain their RN license.
 - The enrollment in Pre-Nursing classes at UNM-Taos consisting Medical Biology, Chemistry, Nutrition, Anatomy and Physiology, Psychology, English, Math and Medical Terminology.
 - The enrollment of high school student in the Tech Prep Nursing pathway from nine area high schools.
 - Track the number of HCH nursing scholarships to area students who are enrolled in nursing programs (pre ADN-RN and BSN), as well as the number of high school scholarships given to the students with the intention of studying nursing.

Campus Development Advisory Committee

Revised 02/09

Mission

The Campus Development Advisory Committee (CDAC) advises the UNM administration on issues relating to the physical environment of the campus as they contribute to and affect the mission, goals and quality of life at the University. The CDAC serves as a forum for the communication and exchange of ideas and proposals regarding development on the campus and its impact on the campus community, the surrounding neighborhoods, and the City of Albuquerque.

The intent of the committee's involvement is to carry out intelligent and representative reviews of proposed projects, and to offer constructive comment and recommendations directly to the administrative group managing the projects as well as serving as an advisory body to the Provost and Faculty Senate.

Scope of Committee Reviews

The CDAC reviews initiatives that will result in a physical alteration to the campus fabric. The types of projects that fall under the Committee's review include:

- Site selection for new buildings or other space development
- Placement of new buildings on a site
- Site development for buildings or landscape architectural projects such as plazas, open space areas, recreational areas, pedestrian zones, parking lots
- General character, size, massing and materials of proposed new buildings
- Proposed alterations to historic elements of the campus
- Plans for changes to the patterns of access and circulation systems on campus, and as these connect to city systems
- Issues regarding the Campus Master Plan

Evaluative Criteria

The CDAC reviews proposals to consider the general 'fit' between the project and a range of contextual conditions, including:

- The health and safety of students, employees, visitors and residents of the campus
- Potential impacts on movement, visual accessibility and environmental conditions in the surrounding context in which the project is proposed
- The degree to which the proposal incorporates sustainable practices in site and building development
- The aesthetic impact of the proposed development
- The impact of the proposed project on the Campus Master Plan and future development considerations

Committee Procedure

- The Committee reviews proposals in the preliminary phase of the design process at stage when suggestions and recommendations can still be incorporated. They receive information on the projects again at the completion of the design development stage.
- The Institutional Support Services (ISS) Division and its project managers bring projects before the committee at the appropriate stages of development.
- The Committee reports in an advisory capacity to the Provost, Faculty Senate Operations Committee and Vice President for Institutional Support Services through the Faculty Committee Chair
- ISS provides staff support for the Committee.
- The Committee will meet monthly (generally, on the 2nd Thursday of each Month).

Committee Representation

- Seven faculty members are appointed by Faculty Senate, five from the main campus (including one from the faculty of Architecture and Planning), and two from the north campus.

- Three student representatives, one from the Associated Students of UNM (ASUNM), one from the Graduate and Professional Student Association (GPSA) and one from the Residence Halls Student Association.
- The Administrative members shall be the Vice President for Institutional Support Services; the Provost/Vice President for Academic Affairs; Vice President for Student Affairs (including representatives for student development and the accessibility resource center), the Vice President of the Health Sciences Center; and the Administrator of the UNM Hospital. Any of the administrators may be represented by individuals under their supervision who are designated at the first meeting of each academic year.

The following individuals will have non-voting membership on the committee:

- The UNM Directors of: Planning and Campus Development, Physical Plant, Real Estate, Office of Capital Projects, UNMH Facilities Services, the University Architect, University Landscape Architect, University Planner, Campus Chief of Police, Parking Services Director, and Campus Safety Director
- Three representatives from the City: one each from the Planning Department; the Public Works Department; and the Transit and Parking Department
- Four representatives from neighborhood associations that are located in the four quadrants (north, east, south and west) which are contiguous with the main and north campuses; these four neighborhood representatives will be selected by the Federation of University Neighborhoods.

The Committee is chaired by a faculty member elected by the faculty members from among voting committee members. The Vice President for Institutional Support Services shall co-chair the committee.

Draft
November 18, 2008

The Athletic Council would like to recommend the following changes be made to the Pathfinder and to the Faculty Handbook. The old policy on p. 58 of the Pathfinder and excerpted from the Faculty Handbook is as follows (with our recommended strikeout):

FHB D170 Student absences

Students are expected to attend all meetings of the classes in which they are enrolled. No extensions of the vacation periods are given to any students, regardless of the location of their homes.

A student with excessive absences may be dropped from a course by the instructor with a grade of W/P or W/F. The instructor may also assign a failing grade of "F" at the end of the semester. Instructor drop request forms are available at all academic department offices.

Absences due to illness, ~~or to authorized University activity such as field trips, athletic trips etc.~~, are to be reported by the student to his/her instructor(s) and to the Dean of Students Office. If a student is unable to contact his/her instructor(s) the student should leave a message at the instructor's department. The reporting of absences does not relieve the student of responsibility for missed assignments, exams, etc. The student is to take the initiative in arranging with his/her instructor(s) to make up missed work, and it is expected that the faculty member will cooperate with the student in reasonable arrangements in this regard.

We would like to add the following:

OFFICIAL ABSENCES

Students who are required or expected to represent the University of New Mexico at University functions and University related extracurricular activities (eg, professional meetings, debate competitions, workshops, field trips, research activities, athletic competitions , sport club events, judging events, fine arts events, etc) shall have the opportunity to make up any assignments or examinations missed as a result of officially sanctioned events **unless the absences are excessive and adversely impact the learning environment.** It is the responsibility of the student and the sponsoring UNM

37 organization to provide official written notification to the instructor, and receive approval
38 from the instructor, within the first two weeks of class stating the date(s) of the
39 anticipated absence(s) and the nature of the official University activity requiring the
40 absence(s). When official events arise during the semester, official written notification
41 must be provided_at the earliest possible date before the authorized absence, stating
42 the date(s) of the anticipated absence(s) and the nature of the official University activity
43 requiring the absence(s). Instructors shall make a good faith effort to accommodate
44 students with equivalent work. The student must also recognize that some classes or
45 class-work (seminars, small labs, etc) cannot be made up. When disagreements
46 regarding this policy arise, they may be appealed following the steps outlined in the
47 Pathfinder under Student Grievances, Article Two on Academic Disputes.

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The University of New Mexico Faculty Handbook

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D170

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Information

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STUDENT ATTENDANCE

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Students are expected to attend all meetings of the classes in which they are enrolled. No extensions of the vacation periods are given to any students, regardless of the location of their homes.

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Verification of a student's report of absence will be provided on request and in accordance with the following general procedures.

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Short-Term Absence (1-4 days). When notified in advance of an absence of 1- 4 days, the Dean of Students Office will prepare an absence notice which the student may pick up and personally deliver to his/her instructor(s). On absences of 1-4 days reported to the Dean of Students Office after the fact, an absence notice may be picked up by the student after consultation with a dean, if such consultation provides a basis for issuing a notice.

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Extended Absence (5 days or longer). The Dean of Students Office will send absence notices to instructor(s) on absences of 5 days or longer when notification of the absence is received prior to or at the onset of the absence. If notified after the absence, the absence notice will be prepared, but the student must hand carry the notice to his/her instructor(s). Verification of extended absences is recommended (such as a doctor's note, hospital billing, etc.)

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Exceptions. On request, members of the Dean of Students staff will review specific absence situations to determine if exceptions to the established absence procedures are warranted.

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It should be noted that written medical excuses for class absence will not be issued routinely by the Student Health Center except in the case of physical education classes, where participation would be detrimental to the student's condition. Where confirmation of a student's attendance at the Health Center is required by a member of the teaching staff, this will be furnished on direct enquiry, without revealing the medical details necessitating such attendance. If it appears that a student will be absent for a week or more, the Dean of Students will be notified.

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