

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C1852**

Fields marked with * are required

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Date: 05-20-2016

Associated Forms exist? Yes Initiator's Title Associate Dean, Community Engaged Learning & Resea
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Proposed effective term

Semester Fall Year 2017

Course Information

Select Appropriate Program Undergraduate Degree Program
Name of New or Existing Program Minor: Civic and Community Engagement / Subject Code: Community Engaged Learning and Research (CELR)
Select Category Minor Degree Type
Select Action New

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.
See current catalog for format within the respective college (upload a doc/pdf file)

[CIVCEM Minor Requirements.docx](#)
[CIVCEM Title & Requirements \(REVISED\) 03.28.17.docx](#)
[Form C-CIVCEM.docx](#)

Does this change affect other departmental program/branch campuses? If yes, indicate below.

Reason(s) for Request (enter text below or upload a doc/pdf file)

REGISTRAR'S NOTE: THIS FORM REQUESTS BOTH A NEW MINOR AND A NEW SUBJECT CODE OF COMMUNITY ENGAGED LEARNING AND RESEARCH (CELR). The CIVCEM program is built on the foundation of the Research Service-Learning Program (now the Office of Community Engaged Learning & Research), which was founded in 2005 in University College. The RSLP was established to engage faculty and students in community-based research and service-learning projects to achieve a public good. However, enrollments in service-learning courses offered through the RSLP have been extremely low over the past several years for a wide variety of reasons. Past RSLP courses were taught by a small group (three or four) graduate students, with few to no full-time faculty participating. Students did not have a means for identifying service-learning or community-based research classes available in the course catalog. No resources (professional development, training, community partnerships matching, MOUs, assessment tools, etc.) were offered to faculty as incentives to flip their classes to a community-based class. No discrete learning outcomes were established to guide faculty in the development of service-learning or community-based research classes. No distinct tracking was done on the overall impact (community, student learning, faculty teaching) of service-based classes. There are several existing courses in University College that were specifically designated as community engagement/service-learning courses. Our goal is to take these existing UNIV courses (see ** below) and re-designate them as CELR courses (See Forms A). The first step in this process will be to create a discrete Course Subject Code to distinguish the CIVCEM minor as its own academic program. We are proposing that all service-learning and community-based research courses now carry the CELR subject code (distinguished from the UNIV subject code) and that any external courses identified to qualify as appropriate toward the minor be cross-listed as CELR courses, as well. * New Form B Required. Not currently listed in UNM Catalog **Form A required on existing course in UNM Catalog CELR175: Introduction to Civic & Community Engagement** (NOTE: Formerly UNIV175) CELR176: Practicum in Civic & Community Engagement* (NOTE: New Course. Form B in Progress) CELR350: Community-Based Learning & Research I (Design)** (NOTE: Formerly UNIV350) CELR351: Community-Based Learning & Research II (Implementation)** (NOTE: Formerly UNIV351) CELR391: Topics in Service-Learning Leadership* (NOTE: New Course. Form B in Progress) CELR392: Topics in Global Service-Learning Leadership* (NOTE: New Course. Form B in Progress) CELR430: Advanced Research Service-Learning Field School** (NOTE: Formerly UNIV430) CELR498: Independent Study in Research Service-Learning** (NOTE: Formerly UNIV498) CELR499: Community Engaged Learning & Research Capstone Seminar* (NOTE: New Course. Form B in Progress)

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications.(upload a doc/pdf file)

Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)