

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C1410**

Fields marked with * are required

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Associated Forms exist? Yes Initiator's Title Associate Professor: History Department
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Proposed effective term

Semester Spring Year 2015

Course Information

Select Appropriate Program Undergraduate Degree Program
Name of New or Existing Program History Minor
Select Category Minor Degree Type BA
Select Action Revision

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.

See current catalog for format within the respective college (upload a doc/pdf file)

[History Minor Catalog Changes.docx](#)

Does this change affect other departmental program/branch campuses? If yes, indicate below.

Reason(s) for Request (enter text below or upload a doc/pdf file)

Branch campuses will need to be notified that students have greater flexibility in choosing courses for the History minor: any two lower-division and any five upper-division courses. They will also need to be notified that a C is now the lowest grade acceptable for a course that counts towards the History Minor.

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications. (upload a doc/pdf file)

[History Minor Changes Justification 2014.doc](#)

Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)

Dr. Kimberly Gauderman, History Undergraduate Advisor, kgaud@unm.edu

July 30, 2014

Below are the proposed changes to the current language for the History Minor in the 2014-2015 UNM Catalog. The History Department is proposing curricular changes to the Minor Requirements and increasing the minimum grade accepted for the Minor to a C. I am including the current catalog language after the proposed changes to the requirements below. Current Catalog (2014-2015)

Proposed Curricular Changes for the History Minor

Minor Study Requirements

The History Minor requires twenty-one hours of coursework (seven classes). Students may choose from any two lower-division courses (100-200) and any five upper-division courses (300-400 level). Students are encouraged to establish their own program and to select courses that contribute to their major field of study.

The Department accepts a grade of "C" as counting toward graduation and requires that the student achieve a minimum grade point average of 2.25 in major or minor studies.

Current Requirements for the History Minor (2014-2015 Catalog)

Minor Study Requirements

The planned program outlined below is designed to supplement a student's work in his or her major field. In total it requires a minimum of seven courses (21 credit hours). The lower-division requirement includes a minimum of two courses (6 credit hours) from the following: HIST 101, 102, 161, 162, 181, 182, 251, 252.

The upper-division requirement includes a minimum of five courses (15 credit hours), at least three of which must be concentrated in one field, e.g., U.S., Europe.

The Department accepts the grade of "C-" as counting toward graduation, but requires that the student achieve a minimum grade point average of 2.25 in major or minor studies.

Justification for Changes to the History Minor Requirements

Dr. Kimberly Gauderman, Undergraduate Advisor, kgaud@unm.edu

July 30, 2014

Justification:

The History Department, in an effort to clarify the criteria for the Minor, better utilize faculty resources, and offer greater flexibility to students to create a program of study that will contribute their major field of study and support their career goals, propose the following changes to the Minor. Proposed language for the UNM Catalog, following the format of current catalog language, has been submitted in a separate document.

- Greater flexibility in determining lower-division and upper-division courses allows students to design a personal program of study that will support their major field of study. As students will not be constrained to classes with particular geographical and temporal framings, students will have access to a greater number of professors who can mentor students in their particular fields of expertise.
- The increase of the acceptable grade for courses applied to the minor from a C- to a C brings our department into compliance with the College of Arts and Sciences and most other departments in the College. This change also mirrors our proposed change to the History Major.

Impact on long-range planning, budget analysis, faculty work load implications

The proposed changes to the requirements to the History Minor do not affect long range planning, budget, or the faculty work load for the History Department or the University. The proposed curriculum changes use existing faculty resources and will have no budgetary impact.