

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C1440**

Fields marked with * are required

Name of Initiator: Stephanie Hands **Email:** ssmith@unm.edu **Phone Number:** 505 277-7373 **Date:** 09-16-2014

Associated Forms exist? Initiator's Title
Faculty Contact Administrative Contact
Department Admin Email
Branch Admin Phone

Proposed effective term

Semester Year

Course Information

Select Appropriate Program
Name of New or Existing Program
Select Category Degree Type
Select Action

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.

See current catalog for format within the respective college (upload a doc/pdf file)

[Graduation Requirements 201510.docx](#)

Does this change affect other departmental program/branch campuses? If yes, indicate below.

Reason(s) for Request (enter text below or upload a doc/pdf file)

With the change in minimum credit hours for A&S degrees (from 128 to 120) the college feels that the current requirement for 54 hours of upper division is too difficult to attain in a timely manner. This requirement would be especially difficult to obtain in 120 hours for many of our STEM degrees as well as any student that obtained an Associate s degree prior to attending UNM. For these reasons A&S would like to adjust required upper division hours to 48. This number is still greater than the number required prior to our latest curriculum revision. Along with this adjustment we also would like to adjust the discount in upper division hours we currently give students that elect to complete a fourth semester of a second language. As it stands currently, students taking this option are released from three credit hours of upper division. For many students (anyone starting in a 101 or 102) this would mean taking 6-9 additional credit hours. As we want to encourage a second language proficiency; we would like to increase the discount to six hours, more closely matching the credit hour investment our students will be making in the language. Thus, students completing a fourth semester of a foreign language would be required to complete 42 upper division hours.

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications.(upload a doc/pdf file)

Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)

Graduation Requirements

A degree from the College of Arts and Sciences is designed to give students a relatively broad background while allowing concentrated study in at least two disciplines. This is accomplished through the selection of major and minor and the opportunity to select upper division electives from a wide range of disciplines.

Students must attend a Graduation Planning Workshop upon completion of 75 earned credit hours. Once the workshop is complete, students submit a projected graduation date to the college. The College Advisement Office certifies graduation only when the LoboTrax audit reads complete (see below). Each student is solely responsible for being familiar with and completing all graduation requirements. College advisors are available to assist students in their planning.

A degree from the College of Arts and Sciences is awarded upon completion or accomplishment of the following:

1. A total of 120 acceptable credit hours.
2. A grade point average of at least 2.00 as defined in the [Student Services Information - Grading](#) section of this Catalog.
3. The University of New Mexico Core Curriculum, as described below.
4. A minimum of 96 credit hours of courses taught by Arts and Sciences departments. Exceptions are allowed for majors in family studies (88 credit hours). Effective Fall 1997, 18 credit hours of honors courses count for Arts and Sciences credit.
5. A major and minor or a double major, or one of the special curricula of the College (see approved programs listed below). At least one of which must be housed within the College of Arts and Sciences.
6. One semester/session of enrollment subsequent to admission to the College of Arts and Sciences with a minimum of 6 credit hours taught by Arts and Sciences departments.
7. At least 48 credit hours of upper-division course work (courses numbered 300 or 400) with a minimum grade point average of 2.00 on all upper-division credit hours accepted by the College.

OR

At least 42 credit hours of upper-division course work and completion of a second language at the 4th semester level or equivalent.

Fulfillment may be met through testing. Students with proficiency in a foreign language, (for example, any student who uses English as a second language) should consult with the department offering the alternate language or the A&S Advisement Center for advisement, referral, placement and/or testing.