

**DEGREE/PROGRAM CHANGE
FORM C
Form Number: C1478**

Fields marked with * are required

Name of Initiator: Victor Wai Tung Law **Email:** vlaw@unm.edu **Phone Number:** 505 277-2565 **Date:** 10-15-2014

Associated Forms exist? Yes

Initiator's Title Assistant Professor: Organization, Information, &

Faculty Contact Victor Law

Administrative Contact Linda Wood

Department Organization, Information, & Learning Sciences

Admin Email woodl@unm.edu

Branch

Admin Phone 277-4131

Proposed effective term

Semester Fall Year 2015

Course Information

Select Appropriate Program Undergraduate Degree Program

Name of New or Existing Program Instructional Technology and Training Minor [NEW]

Select Category Minor Degree Type

Select Action New

Exact Title and Requirements as they should appear in the catalog. If there is a change, upload current and proposed requirements.

See current catalog for format within the respective college (upload a doc/pdf file)

[Instructional Technology and Training Minor Requirements.docx](#)

Does this change affect other departmental program/branch campuses? If yes, indicate below.

Reason(s) for Request (enter text below or upload a doc/pdf file)
see doc file

[Justifications of a Training and Instructional Technology Minor.docx](#)

Upload a document that includes justification for the program, impact on long-range planning, detailed budget analysis and faculty workload implications.(upload a doc/pdf file)

[Faculty Load Implications for 2+2 minor.docx](#)

Are you proposing a new undergraduate degree or new undergraduate certificate? If yes, upload the following documents.

Upload a two-page Executive Summary authorized by Associate Provost. (upload a doc/pdf file)

Upload memo from Associate Provost authorizing go-ahead to full proposal. (upload a doc/pdf file)

Students pursuing other majors, such as Business, Communication and Journalism, or Nursing, can benefit by obtaining a minor in Instructional Technology and Training. Many of the graduates will enter into professions that require them to train other people and use instructional technology. This minor will enhance the education of students and make them more marketable after they complete their degree.

The Program of Organization, Information, and Learning Sciences is hiring an additional faculty to lead the 2+2 Undergraduate Program (and the faculty hire has been approved by the Provost). The new faculty will be hired by Fall 2015. The additional enrollment from the minor should be able to be absorbed by the new faculty hire and the current OI&LS faculty.

Instructional Technology and Training Minor Requirements

Students may earn a minor in Instructional Technology and Training by completing 18 credit hours in the following courses: OILS 466, OILS 471, OILS 473, OILS 483, and 6 credit hours in 300-400 level courses.

All departmental courses used to fulfill requirements in the minor must be completed with a grade of C or better.

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